



We found microbial contamination in your clean room that exceeds Alert or Action Levels. Now what? The natural reaction is to clean and re-sample, but are you sure that will solve the problem? We share this checklist with you to help determine potential root cause and implement a meaningful corrective and preventive action.

Component	Question	Yes or No?	Observations
Human:	Were personnel properly gowned in the area?		
	Do gowning procedures ensure adequate coverage		
	of skin and hair for the ISO classification, in order		
	to prevent human contamination?		
	Are new sterile gowns donned upon entering		
	controlled space?		
	Are gowning procedures up to date and followed?		
	Have gowning qualifications been performed on all		
	employees in the area in question?		
Facility:	Are intake air filters or pre-filters clean and		
	changed on an ongoing schedule?		
	Are room pressure differentials monitored and in		
	specification that day?		
	Was room temperature and humidity within		
	specification?		
	Was there any compromise to room integrity		
	(ceiling tiles moved, floor paint chipped, etc.)?		
	Is there equipment in the room that might		
	contribute to moisture and therefore microbial		
	contamination (sinks, refrigerators, lyophylizer		
	condensers, etc.)?		
	Is only one door allowed to open at the time		
	between classification areas?		
Cleaning:	Are room cleaning records up to date and		
	complete?		
	Was disinfectant properly prepared and applied?		
	Were disinfectant contact times met?		
	Were disinfectants appropriate for type of		
	contaminant?		
	Is a sporicide rotated into the sterilization process?		
	How often? When was the last time?		
Microbe:	Was microbial identification performed? If so, list		
	them in comment. If not, explain why.		
	What does microbial contamination tell you about		
	potential root cause?		
Process:	Was there any unusual activity in the room that		
	day?		
	Are products and supplies disinfected before they		
	are brought into clean room?		
	Is all cardboard and paper removed from product		
	and supplies before they are brought into clean		
	room?  Are training records up to date for all personnel in		
	clean room?		
	Is powder weighed in containment hoods		
Impact:	Did product directly contact the source of the alert		
	or action level (ie glove, air, surface)		





Other Observations, including results of additional sampling for Investigation:						
Possible Root Cause:						
Product Impact:						
Corrective Action or Next Steps:						
Investigator:		Date:				
QA Review:		Date:				